

Edit or delete contacts Google

<https://support.google.com/contacts/answer/7280886?hl=en&co=GENIE.Platform%3DAndroid>

After you add contacts to your Android device, you can make changes or delete them.

Contacts saved to your Google Account will sync with [Google Contacts](#) and all your Android devices.



Android

Important: Some of these steps only work on Android 6.0 and up. [Learn how to check your Android version.](#)

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Change contact details






1. On your Android device, open the Contacts app .
2. Tap the contact you want to edit.
3. At the top right, tap Edit .
4. If asked, choose the account.
5. Enter the contact's name, email, and phone number.
 - To enter more information, tap Add fields.
6. To change the photo for a contact, tap the photo, then choose an option.
7. Tap Save.


Add a contact to your favorites

You can put people you contact often at the top of your list.

1. On your Android device, open the Contacts app .
2. Tap the contact you want to add to your favorites.
3. At the top, tap Add to Favorites .

Delete contacts

1. On your Android device, open the Contacts app .
2. Select an option.
 - Single contact:
 1. Tap the contact.
 2. At the top right, tap Contact settings  > Delete > Delete.
 - Multiple contacts:
 1. Touch and hold a contact.
 2. Tap the other contacts.
 3. Tap Delete  > Delete.
 - All contacts:
 1. Touch and hold a contact.
 2. At the top right, tap More  > Select all > Delete  > Delete.
3. Your deleted contacts are moved to your Trash.
 - After 30 days in your Trash, contacts are deleted permanently.
4. To delete contacts permanently, in your Trash:
 - Single contact: Tap the contact > Delete forever > Delete forever.





- Multiple contacts:
 1. Touch and hold a contact and then tap the other contacts.
 2. Tap More  > Delete forever > Delete forever.
- All contacts: Tap Empty Trash now > Delete forever.

Recover deleted contacts

If you deleted a contact in the last 30 days, you can move it out of your Trash.

- To open Trash, you need to have automatic sync turned on. [Learn how to turn on automatic sync for Google Contacts.](#)
- Trash is only available when your device is online. If your device is offline or doesn't have a network connection, it won't load until you go online.


Important: If the deleted contact wasn't stored in your Google Account, you can't recover it. [Learn how to back up your contacts to your Google Account.](#)

1. On your Android device, open the Contacts app .
2. At the top right, select the Google Account that has the contact you moved to the Trash.
3. At the bottom, tap Organize > Trash.
4. Select an option.
 - A single contact: Tap the contact > Recover.
 - Multiple contacts:
 1. Touch and hold a contact and then tap the other contacts.
 2. Tap More  > Recover.
 - All contacts: Tap More  > Select all > More  > Recover.

Undo changes to contacts

You can undo any changes you made to your contacts during the past 30 days, all at once.

Important: Contacts deleted permanently from your Trash can't be recovered.



1. On your Android device, open the Contacts app .
2. At the top right, tap your Profile picture > Contacts settings.
3. Under "Edit contacts," tap Undo changes. If asked, choose which Google Account you want to change.
4. Choose a time to go back to.
5. Tap Confirm.

Tip: When you restore contacts to a certain time, such as one week ago, any contacts added after that time won't show up. Learn how to [export your current contacts](#) and [add them back later](#).

Block contacts

When you block a number, you won't receive calls or text from that number anymore. If a contact has more than one number, all phone numbers that the person has will be blocked.


You also can report them as a spammer.

1. On your Android device, open the Contacts app .
2. Tap the contact you want to block.
3. At the top right, tap Contact settings  > Block numbers > Block.
 - Block only one number: Press only on the number.
 - Spam caller: Check the box for "Report as spam."

To unblock a contact, tap Contact settings  > Unblock numbers > Unblock.

- Unblock a single number:
 1. Touch and hold a phone number.
 2. Tap Unblock number > Unblock.

View blocked numbers


1. On your Android device, open the Contacts app .
2. At the bottom, tap Organize > Blocked numbers.

Computer

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Edit a contact

1. Go to [Google Contacts](#).
2. Point to a contact's name.
3. On the right, click Edit .
4. Edit the information.
5. Click Save.

Tip: You can't change details that automatically come from:

- Your contact's Google profile
- Your contact's work, school, or organization
- Google Maps, if your contact is a business

Delete contacts

1. Go to [Google Contacts](#).
2. Select one of the following:
 - A single contact: Check the box next to the contact name.
 - Multiple contacts: Check the boxes next to all the contacts you want to delete.
 - All contacts: Check the box next to any contact. At the top left, click the Down arrow ▾ > All.
3. At the top right, click More ⋮ > Delete > Move to trash.
 - Your contacts are moved to Trash, where they'll stay for 30 days before they're deleted permanently

Tip: To delete a contact permanently, go to "Trash," select the contact, then click Delete forever.

Recover deleted contacts

If you deleted a contact in the last 30 days, you can move it out of your Trash.


Tip: Contacts deleted from your "Other contacts" won't show in Trash. You can recover them if you undo all the changes within the past 30 days. Learn how to [undo changes to your contacts in bulk](#).

1. Go to [Google Contacts](#).
2. At the left, scroll down.
3. Click Trash.
4. Select an option.
 - A single contact: Check the box next to the contact name.
 - Multiple contacts: Check the boxes next to all the contacts you want to recover.
 - All contacts: Check the box next to any contact. At the top left, click Selection Actions > All.
5. At the top right, click Recover.

Undo changes to contacts

You can undo all the changes you made to your contacts during the past 30 days, all at once.

Important: Contacts deleted permanently from your Trash cannot be recovered.

1. Go to [Google Contacts](#).
2. At the top right, click Settings  > Undo changes.
3. Choose a time to go back to.
4. Click Confirm.

Tip: When you restore contacts to a certain time, such as one week ago, any contacts added after that time won't show up. Learn how to [export your current contacts](#) and [add them back later](#).

View contact history

If you add or edit a contact, the update history remains available on the contact.

1. On your computer, go to [Google Contacts](#).
2. Select the contact.

At the bottom right, the contact's history appears under "History."

Tip: Older contacts may not have a record of their additions or edits.